

ST DENNIS PARISH COUNCIL

Minutes of the Cemetery Meeting held Online on Tuesday the 9th June 2020 at 7.25pm

Present: Cllr Mrs T Edmunds (Chairman), Cllr Kelsey (Vice Chair), Cllr Clarke, Cllr Mr N Edmunds, Cllr Lodomez, Cllr Howard.

In Attendance: Lynn Clarke Parish Clerk

C1/20 – Apologies

None

C2/20 – Declarations of Interest

None declared

C3/20 – Public Participation

None

C4/20 – To adopt the minutes of the 18th February 2020.

Approved – proposed by Cllr Clarke seconded by Cllr Kelsey, Cllr Lodomez abstained as not present at the meeting. All others present in favour.

C5/20 – Matters arising from the last meeting.

Installation of folding bollards: Clerk informed that the contractor had been discussing the amount of bollards and the placement before the lockdown started but has been trying to contact contractor to confirm details, currently no answer they may not be working at present due to Covid-19. **Action** – Clerk to chase and arrange alternative quotations if possible, at this time.

Grave has been topped up as requested.

Grass Cutting issues due to tributes being left within the curtilage of the grave space. **Action** – Clerk to write to owners giving one month to remove before the Parish Council acts.

C6/20 – To agree the risk assessment and decisions notice for the Cemetery as a result of Covid-19.

Resolved – To agree the assessment and place out decision notices. Proposed by Cllr Kelsey, seconded by Cllr Clarke all in favour.

C7/20 – To Discuss and agree the painting of the Cemetery shed.

The clerk explained that the repairs required were not as extensive as originally thought. On the advice of the contractor the clerk requested the work be matched into the existing render rather than to remove all render and pebbledash.

Resolved – To paint the shed a light grey and re-paint the doors and window covers black delegating up to £150.00 for the purchase of the paint. Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds, all in favour.

C8/20 – To review the Cemetery Tidy Day.

Resolved – To postpone the Cemetery Tidy, date to be confirmed for the Autumn (Covid-19 permitting). Proposed by Cllr Mrs T Edmunds seconded by Cllr Lodomez, all in favour.

C9/20 – To ratify the agreement made via email accepting the increased costs for gravedigging.

Resolved – To agree the email decision. Proposed by Cllr Clarke seconded by Cllr Mrs T Edmunds all in favour.

C10/20 – To agree the cost of the bench repair within the Garden of Rest.

Resolved – To accept the quotation from the Crafty Carpenter at a cost of £54.78. Proposed by Cllr Mrs T Edmunds seconded by Cllr Lodomez all in favour.

C11/20 To agree the revised costs for the installation of CCTV.

The clerk informed of the revised quotation and the need for tree work to be carried out to enable a better view for the camera.

It was Resolved – To accept the revised quotation. Proposed by Cllr Mr N Edmunds seconded by Cllr Kelsey, all in favour.

Actions – Clerk to write to tree owner and request an agreement for the Parish Council to cut back the tree when required. Casual Labourer to paint the shed before the installation. Clerk to obtain prices for signage and the Cemetery Committee will agree the purchase via email.

C12/20 To discuss the extension of the Cemetery.

The clerk has contacted Tregothnan Estate and they are currently unable to carry out a valuation of the land but agree in principle to the sale of the parcel of land that has been identified. Tregothnan Estates informed the clerk that the Parish Council can carry out any surveys that are required to identify if land as suitable for burials. The clerk has asked for this to be confirmed in writing.

The Parish Council are required to have a Groundwater Risk Assessment to ascertain the quality of the land for burials.

A decision has already been made for the report from Cornwall Council to highlight the existence of bore holes or wells within the area.

It was **Resolved** to move forward with the report from Cornwall Council once written confirmation has been received. Clerk to obtain prices for the Groundwater Risk Assessment to be agreed at a future meeting.

Cllr Clarke proposed that the Parish Council obtain a quotation for the land survey work and that the quotation be circulated to all councillors for agreement via email. Seconded by Cllr Mr N Edmunds, all in favour.

Cllr Kelsey proposed that a list be drawn up to show all actions required for the extension and to obtain guideline prices for budgeting purposes. All Councillors agreed.

Action – Clerk to carry out the work identified above.

C13/20 – Any other matters.

The clerk informed that the side gate to the Cemetery has now been repaired three times due to vandalism and there is a concern that the gate posts will need to be replaced if this happens again. Cllrs discussed this issue at length, following the agreement within the meeting approving the cost of the CCTV it is thought that the number of incidents such as this will reduce. If incidents do occur the perpetrators will be reported and the recordings will be passed to the police for further action.

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw

C14/20 – Confidential Items.

Unauthorised tree – No response has been received from the letter, the tree has been removed from the grave space and re-located nearby.

Unauthorised Fencing – Clerk to write to families requesting the removal of the fencing.

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

The meeting was closed by the Chairman at 8.10 pm

Signed..... Date.....

Chairman of the Cemetery Committee

DRAFT